

## **BODY AND FENDER REPAIRER TRAINEE**

### *Class Definition*

Under close supervision, performs automotive body and fender repair and modification work on a variety of City-owned vehicles and equipment.

### *Distinguishing Characteristics*

Body and Fender Repairer Trainee is the entry level class in the Body and Fender Repairer series. Incumbents perform body and fender repair and modification work on City-owned buses, automobiles, trucks, motorcycles, and other vehicles and equipment. This class is distinguished from Body and Fender Repairer in that the latter is the journey level class in which incumbents perform the full range of duties with a minimum of supervision.

### *Typical Tasks*

(An incumbent may not be assigned all duties listed, nor do the examples cover all duties which may be assigned.)

Performs automotive body and fender repair and modification work on a variety of City-owned vehicles and equipment.

Sands, putties, applies primer and paints repaired surfaces.

Tows damaged vehicles with heavy-duty trucks; welds; installs locks and headliners; and cuts and installs automotive glass.

Repairs fare boxes, radiators, seats, and upholstery; and recovers seats.

Performs related duties as required.

### *Knowledge, Abilities, and Skills*

Knowledge of the terminology, materials, tools and equipment used in automotive body and fender repair, modification and painting.

Knowledge of the hazards and prescribed precautions pertinent to the trade.

Knowledge of the use and care of automotive body and fender tools and equipment.

Ability to acquire and apply skills used in automotive body and tender repair and modification, including painting and upholstery repair.

Ability to establish and maintain effective working relationships.

Minimum Qualifications

One year of experience in minor body and fender repair work on automotive or related equipment.

Necessary Special Requirement

Possession at a valid Class C California Driver's License at time of appointment, capable of obtaining a Class A license within the probationary period, and must maintain a valid Class A license thereafter.

APPROVED: \_\_\_\_\_  
Director of Personnel

DATE: \_\_\_\_\_

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+287/SPEC5