

## FORESTRY SUPERVISOR II

### Class Definition

Under direction, plans, coordinates, and supervises the activities of the Fresno Municipal Tree Management Program.

### Distinguishing Characteristics

Forestry Supervisor II, a single position class, is the program manager of the Fresno Municipal Tree Planting and Maintenance Program. Assigned to the Parks, Recreation and Community Services Department, the incumbent plans, schedules and manages the activities of the City's tree crews which are engaged in tree planting, pruning, removal, pest control and other tree care. The incumbent also coordinates the tree services provided by contractors. Forestry Supervisor II is distinguished from Deputy Parks Manager in that the incumbent of the latter performs administrative work assisting the Parks Manager in directing the development and maintenance of the City's parks, playgrounds and landscaped areas. Forestry Supervisor II is distinguished from Forestry Supervisor I in that the incumbent of the latter is a first line supervisor and provides supervision to the City tree planting and maintenance crew.

### Typical Tasks

(The incumbent may not be assigned all duties listed, nor do the examples cover all duties which may be assigned.)

Plans, schedules, coordinates, and supervises the activities of the Fresno Municipal Tree Program.

Prepares schedules for general tree fertilization, pruning, pest control and removal.

Plans and supervises the tree planting operation of the Municipal Street Program.

Supervises staff involved in determining street tree requirements through the subdivision and special permit process.

Addresses inquiries by residents, property owners, landscape architects, contractors, various firms and City departments concerning tree care, program activities, City tree ordinances and Parks Division policies.

Administers contractual work concerning municipal trees.

Investigates and resolves complaints regarding tree planting, maintenance and removal.

Plans, coordinates and supervises other tree related projects as requested by various City departments.

Diagnoses tree problems and determines necessary treatments.

Supervises the maintenance of equipment and instructs personnel in the mixing and application of pesticides.

Assists in the preparation and maintenance of the program's annual budget.

Prepares reports relating to work programs, equipment needs, and personnel evaluations.

Prepares and directs training and safety programs.

Performs related duties as required.

### *Knowledge, Abilities and Skills*

Thorough knowledge of the culture of trees, shrubs, and other plants and effective methods of their maintenance.

Thorough knowledge of soils, fertilizers, pesticides, and methods of controlling infections and diseases of trees and plants.

Considerable knowledge of the principles and practices of modern supervision and municipal administration.

Considerable knowledge of tree care equipment and its usage.

Considerable knowledge of occupational hazards and safety precautions including CAL-OSHA requirements pertinent to this trade.

Ability to prepare and maintain accurate detailed reports and records.

Ability to plan, coordinate and supervise subordinates in methods of planting, caring for and removing trees and other plants.

Ability in diagnosing tree problems and appraising trees to determine their value.

Ability to establish and maintain effective working relationships.

Ability to develop and direct training and safety programs pertinent to this trade.

### *Minimum Qualifications*

Graduation from an accredited college or university with a Bachelor's Degree in Forestry, Ornamental Horticulture or a related field; and two years of experience supervising tree maintenance. Additional qualifying experience may be substituted for the required education on a year-for-year basis.

Necessary Special Requirement

Possession of a valid California Driver's License at time of appointment.

APPROVED: \_\_\_\_\_  
Director of Personnel

DATE: \_\_\_\_\_

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