

**WASTEWATER LEAD DISTRIBUTOR***Class Definition*

Under general supervision, provides lead direction and participates in work activities related to the maintenance of landscaped areas, winery stillage beds, and the effluent infiltration and reclamation system at the City's Wastewater Treatment Plant.

*Distinguishing Characteristics*

Wastewater Lead Distributor is a single position class assigned to the Wastewater Treatment Plant. The incumbent is responsible for providing lead direction and performing the more difficult work assignments, requiring the application of independent judgment in the maintenance of the infiltration disposal system. This class is distinguished from Wastewater Treatment Maintenance Supervisor in that incumbents of the latter supervise the maintenance activities of either the Plant or Field Maintenance Sections.

*Typical Tasks*

(This list of samples of job duties and responsibilities is neither inclusive nor exclusive. Consequently, this information may not reflect Essential Functions for this class.)

Provides lead direction for employees engaged in the operation and maintenance of the infiltration disposal system.

Provides lead direction in maintenance duties required to maintain proper appearance and cleanliness of the facilities landscaped areas, water wells, the infiltration system and the winery disposal facilities.

Leads and participates in the maintenance of roads and canals.

Leads and participates in rodent control, insect control, and weed control.

Leads and participates in the maintenance of weirs, valves, gates, and other flow control structures.

Maintains records of meter readings on the infiltration system and well system.

Maintains maximum efficiency of the infiltration system.

Trains and instructs subordinate employees in the performance of their duties and ensures compliance with safety procedures.

Operates a variety of equipment in the maintenance of the infiltration system, sludge drying beds, road right-of-ways, and other field areas.

Performs related duties as required.

Knowledge, Abilities, and Skills

Knowledge of the practices, tools, and materials involved in the operation and maintenance of the infiltration disposal system.

Knowledge of the standard methods, materials, tools, and practices of grounds maintenance operations.

Knowledge of safety practices applicable to the operation and maintenance of an infiltration disposal system.

Knowledge of soil conditions related to the dispersal of water.

Ability to develop adequate safety precautions.

Ability to lead a small group of unskilled and semi-skilled workers.

Ability to understand and follow written and oral instructions.

Skill in the safe operation of a variety of power tools and light equipment common to public works maintenance.

Minimum Qualifications

Two years of increasingly responsible experience in the construction, maintenance, and tending of ditches, infiltration systems, or related facilities. Experience operating heavy equipment is desirable.

Necessary Special Requirement

Possession of a valid California Driver's License may be required at time of appointment.

Possession of a Qualified Applicator Certificate from the California Department of Food and Agriculture may be required within 18 months of appointment date.

APPROVED: \_\_\_\_\_  
Director of Administrative Services

DATE: \_\_\_\_\_