

COLLECTION SYSTEM MAINTENANCE OPERATOR III

DEFINITION

Under general supervision, leads and participates in the activities of wastewater collection systems crews in the performance of manual, semi-skilled and skilled work using mechanical equipment and related tools in the servicing/cleaning, maintenance, inspection, repair and construction of wastewater collection systems. Performs administrative duties as assigned, and regularly assists in the training of staff on equipment operations, City and department policies, procedures, rules and regulations, and safety practices.

SUPERVISION RECEIVED/EXERCISED

Receives supervision from a Collection Systems Maintenance Supervisor. This class does not exercise supervision. This class provides lead direction and/or assistance to lower level staff.

DISTINGUISHING CHARACTERISTICS

Collection System Maintenance Operator III is the advanced journey level lead class in the Collection System Maintenance Operator series. Incumbents provide lead direction and participate in the servicing/cleaning, maintenance, inspection, repair and construction of wastewater collection systems. Collection System Maintenance Operator III incumbents may be assigned to work on-call, standby and holidays. Collection System Maintenance Operator III is distinguished from Collection System Maintenance Supervisor in that incumbent of the latter have full first-line supervisory responsibilities. Collection System Maintenance Operator III is distinguished from Collection System Maintenance Operator I/II in that incumbent of the former have on-going advanced journey level lead responsibility for multiple crews.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES

May include, but not limited to, the following:

Receives assignments; plans and directs the work of wastewater collection systems crews; trains crew members; ensures adherence to policies, procedures, rules, regulations, work methods, and safety practices.

Leads and participates in the safe performance of a variety of servicing/cleaning, maintenance, inspection, repair and construction work including rodding, hydroflush servicing/cleaning, television camera inspection and repair, and installation of service connections, manholes and pipelines.

Ensures a safe working environment and observance of applicable safety practices; properly positions and removes safety cones, flags, signs and other safety equipment around work site locations.

Performs servicing/cleaning, maintenance, inspection and repair of lift station equipment and facilities, and responds to alarms.

Uses, adjusts, maintains and cares for a variety of manual and power operated tools, devices and equipment used in the servicing/cleaning, maintenance, inspection, repair and construction of wastewater collection systems.

Writes service orders, maintains accurate records of all work and prepares reports; completes work reports and time records on all projects; responds to and investigates customer complaints.

May be required to wear a respirator.

Performs other duties as assigned.

JOB RELATED AND ESSENTIAL QUALIFICATIONS

Knowledge of:

Materials, methods, practices and equipment used in wastewater collection system pipeline servicing/cleaning, maintenance, inspection, repair and construction.

Safety practices applicable to biohazard conditions and wastewater collection systems operations.

Basic communication techniques.

Ability to:

Lead and direct the work of staff; observe workers performing duties and verify quality and content of work; interpret a variety of policies, procedures, rules and regulations in the field.

Continuously analyze lay out, set up and safety of job sites; identify potential problems, and determine and develop resolutions and proper courses of action.

Operate all types of specialized wastewater collection system maintenance equipment.

Perform heavy physical labor safely for extended periods under adverse weather conditions, and ability to work in confined spaces.

