

**Senior Building Inspector**

Class Definition

Under supervision, supervises field personnel engaged in combination inspection of residential and light commercial projects for compliance with the Building, Plumbing, Mechanical, and Electrical Regulations of the Fresno Municipal Code.

Distinguishing Characteristics

Senior Building Inspector is the first-line supervisory level in the Building Inspection series. Incumbents supervise subordinate field personnel engaged in the enforcement of pertinent codes, ordinances, and regulations related to fire, life and health safety, accessibility, structural and nonstructural, plumbing, mechanical, and electrical elements of construction, for public or private building projects permitted within the City of Fresno. This class is distinguished from Building and Safety Services Manager in that the incumbent of the latter directs the entire operation of the program. It is distinguished from Building Inspector III in that incumbents of the latter perform the full range of inspection duties and assume the role of lead worker while assisting the Senior Inspector.

Typical Tasks

(May include but are not limited to the following)

Supervises staff assigned inspection duties of multi and single family residential and light commercial occupancies. Monitors work performed by project special inspection staff for accuracy and completeness.

Implements improvements in field inspection procedures and operations; develops quality control programs; prepares and conducts weekly training programs for inspection staff; submits written agenda and reports for training records.

Review and assists staff with complex plans or details, providing direction and guidance in the inspection process.

Review and monitors project construction, staff inspection records and documentation and final record processing and completion.

Reviews, monitors, and assures timely response to complaints and prepares reports and notices in accordance with departmental policies and requirements related to the enforcement of the Fresno Municipal Code.

May perform or assist in plan review of proposed projects for code compliance.

Performs related duties as required.

Knowledge, Skills and Abilities

(The following are a representative sample of the KSA's necessary to perform the duties of the class).

Extensive knowledge of specifications, codes, ordinances, regulations, and practices used in the design and construction of building, plumbing, mechanical, and electrical installations in residential and light commercial building occupancies and accessory structures.

Ability to read and interpret construction plans and specifications, and knowledge of practices used in the design and construction of residential, light commercial building occupancies and accessory structures.

Ability to interpret and enforce the provisions of codes and ordinances with tact, firmness, and impartiality.

Ability to speak clearly and concisely, make sound decisions and establish and maintain effective working relationships.

Ability to read and prepare clear, concise, and comprehensive written reports, records, correspondence, and other written materials.

Minimum Qualifications

**Experience:**

Five (5) years of experience as a Building Inspector II with the City of Fresno or equivalent with the required certifications; and sixty (60) semester units of higher education as noted below;

(Or)

Four (4) years of experience as a Building Inspector III with the City of Fresno or equivalent with the required certifications; and sixty (60) semester units of higher education as noted below;

(Or)

Ten (10) years experience as a contractor involved in commercial or residential construction and having primary responsibility in supervising building, plumbing, mechanical, or electrical installations and the ability to obtain the required certifications within the specified time limit; and sixty (60) semester units of higher education as noted below;

(Or)

Five (5) years of experience as a Senior Building Inspector in another jurisdiction with the ability to obtain the required certifications within the specified time limit; and sixty (60) semester units of higher education as noted below.

**Education requirements:**

Accredited college or university with major course work in one of the following: construction technology, architectural drafting, industrial technology, electrical engineering, mechanical engineering, engineering, engineering technology or closely related field.

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**Substitutions:**

Additional experience may be substituted for the required education on a year-for-year basis.

Additional education may be substituted for the required journey level experience on a year-for-year basis up to two (2) years.

*Special Requirements*

Possession of a valid California Driver's License at the time of appointment.

Incumbents selected must acquire certification from the International Code Council or International Conference of Building Officials as a "Certified Combination Dwelling Inspector", or "Certified Combination Inspector" during the first two years of employment in the Building Inspector series and maintain the required certificate for the entire term of employment in this job classification.

APPROVED:  \_\_\_\_\_  
Director

DATE: 10/21/04

APG:JC:CW:1/27/04