

EMPLOYEE TRAINING RECORD

TRAINING TITLE Circular Saws

KEY TEACHING POINTS

Circular saws are designed for right hand operation. Left handed operation will demand more care to operate safely.

DO

- Wear safety glasses or a faceshield. Wear approved respirators when exposed to harmful dusts.
- Use a sharp blade that is designed for your work.
- Check the retracting lower blade guard frequently to make certain it will work freely. It should enclose the teeth as completely as possible, and cover the unused portion of the blade when cutting. Allow the saw to attain full power before cutting.
- Disconnect power supply before changing or adjusting the blade.
- Keep all cords clear of the cutting area.
- Use two hands to operate the saw: One on the upper and the other on front handle.
- Keep upper and retracting blade guard clean and free of sawdust.
- Keep motor free from accumulation of dust and chips.
- Check the blade for proper rotation.
- Secure work being cut to avoid movement.

DO NOT

- Do not wear gloves when using a circular saw.
- Do not hold on or fix the retracting lower guard in the open position.
- Do not place hand under the shoe or guard of the saw.
- Do not over tighten the blade locking nut.
- Do not twist the saw to change, cut or check alignment.
- Do not use a saw that vibrates or appears unsafe in any way.
- Do not force the saw at any time during cutting.
- Do not cut materials without first checking for obstruction or foreign objects.
- Do not carry saw with finger on the trigger switch.
- Do not overreach. Keep proper footing and balance at all times.
- Do not rip stock without using a wedge or guide that is clamped or nailed to stock.

TEST

QUESTION	ANSWERS	
	TRUE	FALSE
1 Wear safety glasses or a faceshield when using a circular saw.		
2 Wear gloves when using a circular saw.		
3 Twist the saw to change, cut or check alignment.		
4 Secure woodpiece being cut to prevent movement.		
5 Use a sharp blade that is designed for your work.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE

1. True 2. False 3. False 4. True 5. True