

## EMPLOYEE TRAINING RECORD

### TRAINING TITLE

Confined Spaces - Making Safe Entries - Permit Compliance

### KEY TEACHING POINTS

- **Compliance**
  - Read the permit and note the hazards. Do they align with what you know about the space?
  - Note the safety equipment required. Does it address all the hazards mentioned? Is the equipment available and have you inspected it?
  - Look at the list of required tools. Are they available and have they been inspected?
  - Check the list of authorized entrants and attendants. Do they have the skills they need?
  - Go through the preparation checklist. Do you have all the equipment to perform the required steps? Have all the steps been taken?
  - Read the atmospheric tests specified. Do you have the monitors needed to make the measurements? Is the equipment operating properly? Have the instruments been calibrated and zeroed?
  - Does the space need to be isolated? Has this been done?
  - Does the space need to be ventilated? Has that been done? Ventilation should include 5 changes of air (not less than 5 minutes).
  - During entry you should continuously ventilate and monitor. Record this at a minimum of every 2 hours.
- Hazardous atmospheres are the biggest dangers you face, so the entrant, attendant, and job supervisor do the pre-entry testing and verification. The job supervisor has the legal responsibility, but the entrant and attendant should also assume responsibility.
- The entry supervisor cancels the permit after the entry is completed.

### TEST

QUESTION	ANSWERS	
	TRUE	FALSE
1. Read the permit and note the hazards on it.		
2. All equipment needed must be in place and inspected.		
3. Record monitoring data every 20 minutes.		
4. Hazardous atmospheres are the biggest dangers you face.		
5. The entrant cancels the permit after the entry is completed.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE

1. True 2. True 3. False 4. True 5. False