

EMPLOYEE TRAINING RECORD		
TRAINING TITLE	Generator - Operation and Maintenance	
KEY TEACHING POINTS		
BEFORE MOVING		
<ul style="list-style-type: none"> • Check fuel and refuel as necessary before going to site. • Make sure batteries are charged. Trickle charger should be hooked up at all times. • Level unit after arrival at site. • Switch lift pump's transfer switch from regular to emergency power. Make sure the switch is locked out. • Make sure 160 kW generator switch is compatible with pump. • Make sure the breaker switch on the generator is in the off position. • Hook generator into pump. • Hold in the pre-heat switch for 15-30 seconds maximum. • Start engine by holding start/stop switch in start position until engine starts. Release. • Let engine run with no load to warm up for several minutes. • Set generator breaker switch to it's on position. Pump is now powered by generator. 		
SHUTDOWN		
<ul style="list-style-type: none"> • Turn generator breaker switch to the off position. • Switch pump transfer switch from emergency to regular power. • Disconnect generator from pump. • Let generator run under no load for a few minutes to cool down. • Hold start/stop switch until engine comes to a complete stop. 		
TEST		
QUESTION	ANSWERS	
	TRUE	FALSE
1. Fuel should be checked before going to the site.	<input type="checkbox"/>	<input type="checkbox"/>
2. Level the generator before putting into service.	<input type="checkbox"/>	<input type="checkbox"/>
3. Warming up the engine is a waste of time and not necessary.	<input type="checkbox"/>	<input type="checkbox"/>
4. Use lockout procedures when transferring from regular to emergency power.	<input type="checkbox"/>	<input type="checkbox"/>
5. Any generator will power any lift station.	<input type="checkbox"/>	<input type="checkbox"/>
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE

1. True 2. True 3. False 4. True 5. False
