

EMPLOYEE TRAINING RECORD

TRAINING TITLE **Hand Saw**

KEY TEACHING POINTS

- **Wear safety glasses or a faceshield.**
- **Select a saw of proper shape and size for stock being used.**
- **Choose a saw handle that keeps wrist in a natural position in the horizontal plane.**
- **Check the stock being cut for nails, knots and other objects that may damage or buckle the saw.**
- **Start cut by placing your hand beside the cut mark with thumb upright and pressing against the blade. Start the cut carefully and slowly to prevent the blade from jumping. Pull upward until blade bites. Start with partial cut, then set saw at proper angle.**
- **Apply pressure on downstroke only.**
- **Hold stock being cut firmly in place.**
- **Use a helper, a supporting bench or a vise to support long stock, if required.**
- **Keep teeth and blade properly set.**
- **Protect teeth of saw when not in use.**

TEST

QUESTION	ANSWERS	
	TRUE	FALSE
1 Wear safety glasses or a faceshield when using a hand saw.		
2 It is OK to cut anywhere on the stock.		
3 It is OK to use any saw when cutting stock.		
4 Keep blades clean.		
5 Hold stock firmly in place.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE

1. True 2. False 3. False 4. True 5. True