

EMPLOYEE TRAINING RECORD		
<b>TRAINING TITLE</b>	Materials Handling - Barrels	
KEY TEACHING POINTS		
<ul style="list-style-type: none"> <li>• Ensure that a wooden barrel is in good condition before moving it - hoops intact, no split slats, no cracked or broken ends, no nails or slivers protruding.</li> <li>• Know the weight and contents of a barrel before attempting to move it.</li> <li>• Use clamp cars or drum tilters to move barrels. If neither is available, use a cart with two large wheels.</li> <li>• Control the direction of rolling by gripping the chime with a gloved hand.</li> <li>• Get help from a co-worker when rolling a barrel on a ramp or other incline. Use ropes or other restraints on steep inclines.</li> </ul>		
<b>OPENING</b>		
<ul style="list-style-type: none"> <li>• Remove the nails holding the top and the upper hoops.</li> <li>• Do not kick a barrel.</li> <li>• Do not roll a barrel off a step or ledge.</li> <li>• Do not stand below a barrel on an incline.</li> </ul>		
TEST		
QUESTION	ANSWERS	
	TRUE	FALSE
1. Control the direction of rolling by gripping the chime with a gloved hand.		
2. Get help from a co-worker when rolling a barrel on a ramp or other incline.		
3. Kick barrels open.		
4. Use clamp cars or drum tilters to move barrels.		
5. Never use a cart with large wheels to move a barrel.		
<b>EMPLOYEE'S NAME</b>	<b>EMPLOYEE'S SIGNATURE</b>	<b>DATE</b>
<b>INSTRUCTOR'S NAME</b>	<b>INSTRUCTOR'S SIGNATURE</b>	<b>DATE</b>

1. True 2. True 3. False 4. True 5. False
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