

EMPLOYEE TRAINING RECORD		
TRAINING TITLE	Materials Handling - Rollers and Dollies	
KEY TEACHING POINTS		
<ul style="list-style-type: none"> • Rollers and dollies are used to move very heavy or bulky items. • Wear safety boots when using rollers or dollies. • Use bars to move and adjust rollers. • Locate rollers or dollies under the blocked item when transferring a load from jacks. Use the jacks to lower the item. • Chock wheels when transferring a load from a crane or hoist. • Remove chocks with a bar, not by hand. • Do not reach under an item on rollers. • Do not use hands to hold rollers being placed in front of the load. 		
TEST		
QUESTION	ANSWERS	
	TRUE	FALSE
1. Wear safety boots when using rollers or dollies.	<input type="checkbox"/>	<input type="checkbox"/>
2. Use bars to move and adjust rollers.	<input type="checkbox"/>	<input type="checkbox"/>
3. Remove chocks by hand.	<input type="checkbox"/>	<input type="checkbox"/>
4. Chock wheels when transferring a load from a crane or hoist.	<input type="checkbox"/>	<input type="checkbox"/>
5. A load sitting on a jack does not have to be blocked.	<input type="checkbox"/>	<input type="checkbox"/>
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE

1. True 2. True 3. False 4. True 5. False
