

EMPLOYEE TRAINING RECORD

TRAINING TITLE **Materials Handling - Drums**

KEY TEACHING POINTS

- Wear gloves and safety shoes.
- Use drum tilters to move drums. If none is available, use a cart with two large wheels.
- Slide drums down ramps or skids endwise.
- Use drum openers to open drums. They leave a smooth rolled edge.
- Do not roll drums, especially down a skid.
- Do not store or transport drums on their sides, except in a cradle or rack designed for that purpose.

TIPPING AND STANDING

- Know the weight of the drum and contents before attempting to tip or stand a drum. Use lifters or get help if the drum is heavy.
- Use special carts designed to assist with tipping and standing drums, if available.

To tip a drum manually:

1. Place one foot against the bottom of the drum, with the other foot extended back so your legs are well apart.
2. Grip the far top edge of the drum with one hand and pull. Have the other hand ready to steady the drum and control sideways rolling.
3. Lower the drum to the floor.

To stand a drum

- It may be necessary to brace the drum from sliding on floor surfaces.
- Stand at the end of the drum with feet together.
- Crouch and grab under each side of drum end with hands about 18 inches apart.
- Lift by straightening your legs.

TEST

QUESTION	ANSWERS	
	TRUE	FALSE
1. Wear gloves and safety shoes when working with drums.		
2. Use drum tilters to move drums.		
3. Stack drums in a pyramid on top of each other.		
4. Use special carts designed to assist with tipping and standing drums.		
5. Roll drums down ramps and skids.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE