

EMPLOYEE TRAINING RECORD

TRAINING TITLE MSDS

KEY TEACHING POINTS

- **What does MSDS mean? It stands for Material Safety Data Sheet. Each MSDS contains information that will answer questions we may have regarding the possible hazards associated with the chemicals that we work with. The Material Safety Data Sheet or MSDS, if read and followed, provides us with a means of controlling chemical exposures. The MSDS is written by chemical manufacturers for the chemicals they produce or import. This information sheet tells us how to use the chemical and what procedures must be used to handle it safely.**
- **Each MSDS may look the same, but OSHA requires that certain information be in all of them. Each MSDS will have the following information about the chemical: manufacturer's name, address and phone (of who made or imported the chemical), identification (what product/chemical this is for), hazardous ingredients (how much of this material you can safely be exposed to), health hazards (what are the specific health hazards posed by this chemical), safe handling precautions (what is the proper way to handle it), emergency and first aid procedures (what to do), physical hazards (what to do if it catches fire), and recommended control measures.**
- **There are some major areas of the Material Safety Data Sheet that are very important to each of us. Always review the personal protective equipment section first. Then review what to do if you should have an accidental spill. Finally review the section that tells what to do should the material catch on fire. Play it safe! Review the appropriate MSDS and know what you are using before starting work.**
- **Obviously, there is a lot of excellent information in the MSDS, but it is only good if we remember to USE THE MSDS! The MSDS file is always available to you. If you have any question about any chemical used on the job, please review it with your supervisor.**

TEST

QUESTION	ANSWERS	
	TRUE	FALSE
1 MSDS stands for Material Safety Data Sheet.		
2 If you have any questions on a chemical used in the workplace, review it with your supervisor.		
3 The MSDS tells us how to use the chemical and what procedures must be used to handle it safely.		
4 Always review the personal protective equipment section first.		
5 MSDS are prepared by the Safety Officer.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE