

## EMPLOYEE TRAINING RECORD

**TRAINING TITLE**      **MSDS and Label Checklist**

### KEY TEACHING POINTS

Each chemical has a material safety data sheet that tell you its:

- Identity
- Ingredients and their hazards
- Manufacturer or importer
- Physical and chemical characteristics
- Physical hazards and how to prevent and handle them
- Reactivity hazards and how to prevent and handle them
- Health hazards
- Signs and symptoms of exposure
- Means of entry into the body
- Ventilation required during use
- Personal protective equipment required during use
- Handling and storage precautions
- Procedures and equipment needed to handle spills, leaks, or other releases.
- Proper disposal methods.

A label tells you:

- The identity of the chemical - common name, chemical name, or product name
- The name and address of the company that manufactured or imported the chemical
- The chemical's physical hazards - if it is flammable, combustible, explosive or reactive
- The chemical's health hazards, it is toxic, an irritant, or could cause cancer
- Some labels also include important information such as storage and handling instructions and basic PPE and procedures.

### TEST

QUESTION	ANSWERS	
	TRUE	FALSE
1 MSDS is required for each chemical.		
2 MSDS tells you the health hazards of the chemical.		
3 MSDS do not tell you the ventilation requirements for the chemical.		
4 Labels identify the chemical.		
5 Some labels include information such as storage and handling instructions and basic PPE and procedures.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE