

EMPLOYEE TRAINING RECORD

TRAINING TITLE Parking Lot Safety

KEY TEACHING POINTS

- We are frequently required to use parking lots or structures associated with shopping centers, commercial and government buildings, apartments, and condominiums. Each parking area presents a unique situation. There could be danger in the shape, elevation, entrance/exit, traffic pattern, or overhead clearance, to mention a few. To further complicate matters, vehicles and pedestrian movement are mixed together.
- Because of the amount of driving we do, and all the different types of driving experiences encountered, sometimes our attention is concentrated only on our destination. This can apply when driving your own vehicle, or as a pedestrian. Your attention is not totally focused on what is going on around you. This creates a dangerous situation which could result in a vehicle collision or injury to a pedestrian.
- Accidents in parking lots or structures can be avoided by following these few basic rules:
 - Travel slowly (about 15 mph), even if there is no posted speed limit.
 - Keep alert for pedestrians and vehicles backing out of parking stalls. Look left, look right as you drive through the parking lot.
 - Follow arrows designating traffic routing.
 - Make sure there is sufficient overhead clearance for your vehicle.
 - When entering or exiting from a parking lot or structure, do not follow too closely behind the vehicle ahead. Expect frequent and sudden stops.
 - If waiting for a vehicle backing out of a stall, allow plenty of room for it to complete its maneuver. Be prepared to sound your horn or flash your headlights to let the driver know you are there.
 - Before entering your vehicle, make a circle of safety around your vehicle. These structures are notorious for hit and run incidents, so look your vehicle over and make sure there is no one hiding in or near your vehicle.
 - When backing from a stall, sound your horn at intervals to give warning to passing vehicles and pedestrians.
 - If you have a passenger(s) with you, have them act as flagman and help you back out of the stall or parking place.
 - Avoid parking where it is necessary to back out of the parking area.
 - Park in the center of the stall to eliminate doors hitting other vehicles.
 - Avoid stalls in parking structures that are obstructed (blind spots) on either side. Don't park between vertical support pillars. This is a blind spot for both drivers.
 - In parking structures that aren't well lighted, turn on your headlights.

TEST

QUESTION	ANSWERS	
	TRUE	FALSE
1 Follow arrows designating traffic routing.		
2 Park in the center of the stall to eliminate doors hitting other vehicles.		
3 Before entering your vehicle, make a circle of safety around your vehicle.		
4 Avoid parking where it is necessary to back out of the parking area.		
5 Expect frequent and sudden stops.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE