

<b>EMPLOYEE TRAINING RECORD</b>		
<b>TRAINING TITLE</b>	Powered Hand Tools - Planers	
<b>KEY TEACHING POINTS</b>		
<ul style="list-style-type: none"> <li>• Wear safety glasses or a faceshield.</li> <li>• Use blades of the same weight, and set at exactly the same height.</li> <li>• Ensure blade locking screws are tight.</li> <li>• Remove adjusting keys and wrenches before turning on power.</li> <li>• Disconnect the planer from the power supply before making any adjustments to the cutter head or blades.</li> </ul>		
<b>SECURE WORK</b>		
<ul style="list-style-type: none"> <li>• Support stock in a comfortable position for doing the job safely and accurately.</li> <li>• Disconnect power supply to dump out chips.</li> <li>• Do not put finger or any object in deflector to clean out chips while planer is running.</li> </ul>		
<b>CUTTING</b>		
<ul style="list-style-type: none"> <li>• Check stock thoroughly for staples, nails, screws or other foreign objects before using planer.</li> <li>• Start a cut with the infeed table (front shoe) resting firmly on the stock, and cutter head slightly behind the edge of the stock.</li> <li>• Use two hands to operate planer; one on the trigger switch the other on the front handle.</li> <li>• Keep all cords clear of cutting area.</li> <li>• Do not overreach. Keep proper footing and balance at all times.</li> <li>• Do not set planer down until blades have stopped turning.</li> </ul>		
<b>TEST</b>		
QUESTION	ANSWERS	
	TRUE	FALSE
1 Small staples and screws in the stock present no hazard.		
2 Because the planer will run away from you, it is OK to stretch long distances.		
3 Set the planer down on its side if the blades are turning.		
4 Use one hand to operate the planer and one to hold the stock.		
5 Keep the adjusting keys in place for quick adjustments.		
<b>EMPLOYEE'S NAME</b>	<b>EMPLOYEE'S SIGNATURE</b>	<b>DATE</b>
<b>INSTRUCTOR'S NAME</b>	<b>INSTRUCTOR'S SIGNATURE</b>	<b>DATE</b>

1. False 2. False 3. False 4. False 5. False
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