

EMPLOYEE TRAINING RECORD

TRAINING TITLE **HAZCOM- Employer/Employee Responsibility**

KEY TEACHING POINTS

EMPLOYER RESPONSIBILITY
 Develop a written hazard communication program
 Tell employees about the hazard communication standard
 Explains how chemicals are used in the workplace
 Provides training on those hazardous chemicals which includes
 Recognize, understand and use labels on MSDS
 Use safe procedures when working with hazardous substances

EMPLOYEE RESPONSIBILITY
 Identify hazards before you start a job
 Respect all precautions - don't take chances
 Ask your supervisor when in doubt
 Know in advance what could go wrong and what to do about it
 Know how and where to get help.

TEST

QUESTION	ANSWERS	
	TRUE	FALSE
1 The City is responsible for telling employees about the hazards found in chemicals.		
2 The City is responsible to provide training on chemicals.		
3 The employee is responsible to identify hazards on the job.		
4 The employee is responsible to for following safety precautions when working with chemicals.		
5 The employee must know what to do when something goes wrong.		

EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
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INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE
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1. True 2. True 3. True 4. True 5. True
