

TRAINING RECORD		
TITLE Parks, Recreation and Community Services Safety Program		
KEY TEACHING POINTS		
<ul style="list-style-type: none"> • Consists of 23 Safety Policy Memorandums • Copies maintained by each supervisor and in each Recreation Office. • Prescribes the safety rules and regulations unique to the Department and applicable to all Divisions. • Supplements the City Injury and Illness Prevention Manual (http://www.ci.fresno.ca.us - in the Staff Area) • Each Division required to supplement the program as needed. • Outlines the duties and responsibilities of employees and management. • Not all areas applicable to all duty assignments. However, should be read in its entirety by all employees. • Suggestions for improvement and other policies should be addressed to Administration, Attn: Safety Coordinator. The Department Assistant Director is designated as the Safety Coordinator. • Questions concerning the program should be addressed to your first line supervisor. • Concerns for your safety or the safety of the public are encouraged. Provide them to your first line supervisor. 		
QUESTION	ANSWERS	
	TRUE	FALSE
1 You are encouraged to submit safety concerns to your supervisor without fear of retaliation.	<input type="checkbox"/>	<input type="checkbox"/>
2 Send safety concerns to your supervisor for action.	<input type="checkbox"/>	<input type="checkbox"/>
3 There are 26 Safety policies in the Department Injury and Illness Program.	<input type="checkbox"/>	<input type="checkbox"/>
4 Supervisors have copies of the Safety Program for use.	<input type="checkbox"/>	<input type="checkbox"/>
5 The program contains work rules that are required to be followed.	<input type="checkbox"/>	<input type="checkbox"/>
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE

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