

EMPLOYEE TRAINING RECORD		
TRAINING TITLE	Woodworking Machines - Sanders	
KEY TEACHING POINTS		
<p>DO</p> <ul style="list-style-type: none"> • Wear goggles when operating sanders. • Keep hands clear of abrasive surface. • Inspect abrasive belts before using them. Replace those belts that are worn, frayed, or excessively worn in spots. • Sand on the downside of the disc. • Enclose all drum, disc or belt sanding machines with an exhaust dust hood which covers all portions of the machine except the porting designed for the work feed. • Adjust work rest on all manually fed sanders to provide minimum clearance between the belt and the rest. It should be secured to support the work. • Hold small pieces of stock in a jig or holding device. • Install abrasive belts that are the same width as the pulley-drum. • Adjust abrasive belt tension to keep the belt running the same speed as the pulley-drum. • Guard feed rollers to allow boards to pass, but keep operators fingers/arms out. • Locate guards on a belt sanding machine at all: <ul style="list-style-type: none"> • in-running nip points. • power transmission and feed roll parts. • the unused portion of the abrasion belt on the operator's side of the machine to prevent human contact. <p>DO NOT</p> <ul style="list-style-type: none"> • Do not operate sander without exhaust system operating. • Do not operate sander unless adequately guarded. • Do not operate sander unless work rest is properly adjusted. 		
TEST		
QUESTION	ANSWERS	
	TRUE	FALSE
1 Wear goggles when sanding.		
2 Adjust belt tension to keep belt running at same speed as the pulley-drum.		
3 Guard feed rollers.		
4 Do not operate unless adequately guarded.		
5 Properly adjust work rest.		
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE

1. True 2. True 3. True 4. True 5. True
