

EMPLOYEE TRAINING RECORD

TRAINING TITLE Vises

KEY TEACHING POINTS

DO

- Wear safety glasses or a faceshield.
- Attach a vise securely. Place bolts in all the holes in the base of the vise. Use lock washers under the nuts.
- Mount a vise so that the stationary jaw projects slightly beyond the edge of the workbench. This allows long work to be clamped in the vise without interference from the edge of the workbench.
- Use a vise large enough to hold the work without strain.
- Keep work in the vise as close to the jaws as possible to prevent vibration.
- Support the end of extra long work, rather than putting extra strain on the vise.
- Keep all threaded and moving parts clean, oiled and free of chips and dirt.
- Use jaw liners in a vise where there is a possibility of marring the work.
- Replace a bent handle and worn jaw inserts.

DO NOT

- Do not bend a heavy rod in a light vise.
- Do not cut into the jaws.
- Do not apply heavy pressure at the corner of the vise jaws.
- Do not use the jaws of the vise as an anvil.
- Do not hammer on the handle to tighten beyond hand pressure.
- Do not use any vise that has the slightest crack.
- Do not repair a vise by welding or brazing.

TEST

QUESTION	ANSWERS	
	TRUE	FALSE
1. Wear safety glasses or a faceshield.	<input type="checkbox"/>	<input type="checkbox"/>
2. Hammer on the handle to tighten the vise beyond hand pressure.	<input type="checkbox"/>	<input type="checkbox"/>
3. It is OK to use a cracked vise.	<input type="checkbox"/>	<input type="checkbox"/>
4. Keep work in the vise as close to the jaws as possible to prevent vibration.	<input type="checkbox"/>	<input type="checkbox"/>
5. Support the end of extra long work.	<input type="checkbox"/>	<input type="checkbox"/>
EMPLOYEE'S NAME	EMPLOYEE'S SIGNATURE	DATE
INSTRUCTOR'S NAME	INSTRUCTOR'S SIGNATURE	DATE

1. True 2. False 3. False 4. True 5. True